



## The Purple Door Job Vacancy

**POSITION TITLE:** BIPP Facilitator

**STATUS:** Full-Time

**To Apply:** A completed employment application and assessments are required to be considered for employment. The online- application and assessments can be accessed at:

<https://www.ondemandassessment.com/link/index/JB-2F4D71EFB?u=77717>

**PURPOSE OR FUNCTION OF POSITION:** Provide quality service delivery to perpetrators of family violence.

**Duties include, but may not be limited to the following:**

- Provide education in accordance to the Duluth Model to perpetrators of family violence.
- Advocate for clients of domestic violence by providing appropriate referrals for services with other agencies and by providing information to clients which enable them to improve their quality of life.
- Facilitate and maintain contact with the victim of the batterer and maintain victim contact log.
- Maintain a program for Spanish speaking clients.
- Promote violence prevention, self-help and social support that helps enable the clients to continue their non-violence plan beyond completion of the program.
- Ensure appropriate records are maintained regarding clients and service delivery and reporting requirements.
- Ensure timely preparation of administrative documents and reports as requested/required.
- Attend all meetings and training as directed by supervisor.
- Maintain professional conduct and represent the Agency in a professional manner.

**EDUCATION:** Bachelor's Degree in human services **required.**

**QUALIFICATIONS:** Knowledge regarding dynamics of domestic violence and sexual assault; excellent oral and written communication skills; bilingual in English/Spanish preferred; strong public speaking and conflict resolution skills; high level of personal integrity, diplomacy, discretion, and tact is necessary; computer literate with proficiency in Microsoft Office products; flexible and able to manage multiple priorities with ability to work with minimal supervision and meet deadlines; non-traditional hours to include evening and weekend hours required; some travel requiring a valid driver's license and a personal, insured vehicle for use on the job required.