



## The Purple Door Job Vacancy

**POSITION TITLE:** Community Educator

**STATUS:** Full-Time

**To Apply:** A completed employment application and assessments are required to be considered for employment. The online- application and assessments can be accessed at:

<https://www.ondemandassessment.com/link/index/JB-FH1NNYW4H?u=77717>

**PURPOSE/FUNCTION OF POSITION:** To provide education to the community regarding agency services, domestic violence and sexual assault.

**Duties include, but may not be limited to the following:**

- To actively solicit, coordinate, and provide educational presentations to lead prevention efforts between community partners including social service agencies, substance abuse agencies, police departments, school districts, organizations outside of schools that directly serve youth, scouting, and faith-based communities in the implementation of activities to effect a social change in domestic violence.
- Develop and deliver training programs and workshops to appropriate constituency groups.
- Coordinate requests for community presentations and disseminate to organization staff if and as appropriate.
- Maintain an inventory of appropriate educational materials (i.e. brochures).
- Participate in the execution of primary prevention activities to include educational seminars; training programs for professionals; preparation of informational materials; educational programs for college students and campus personnel; education about drugs used to facilitate domestic violence; and other efforts to help prevent and increase awareness of domestic violence, including awareness in underserved communities and among people serving the youth population.
- Monitor primary prevention activities and prepare reports of interventions conducted.
- Network with community partners to enhance collaborative projects that strengthen primary prevention initiatives.
- Ensure that appropriate records are prepared and maintained for reporting requirements.
- Attend all meetings and training as directed by the supervisor.
- Maintain professional conduct and represent the Agency in a professional manner.

**EDUCATION:** Degree in human services field preferred.

**QUALIFICATIONS:** Knowledge regarding sexual assault and domestic violence preferred; strong sense of teamwork and cooperation; excellent oral and written communication skills with an emphasis on public speaking; computer literate with proficiency in Microsoft Office products. flexible with ability to work independently and exhibit creativity; able to manage multiple priorities concurrently and meet deadlines; non-traditional hours to include some evening and weekend hours required; some travel requiring a valid driver's license and a personal, insured vehicle for use on the job required.